



Government of India

**MINISTRY OF COMMERCE & INDUSTRY  
DEPARTMENT OF COMMERCE**

**Office of the Development Commissioner  
MEPZ Special Economic Zone, Chennai – 600 045**

**VACANCY CIRCULAR**

F.No.01/06/2022-Admn.I

Dated: 16.09.2024

Applications are invited from willing and eligible candidates for filling up the post of Assistant Development Commissioners on deputation basis in MEPZ Special Economic Zone, Tambaram, Chennai and for the Private SEZs across Tamil Nadu under the jurisdiction of this Office on MEPZ / Cost Recovery basis. The Description of the post (s) and eligibility conditions are as follows:

Sl. No.	Name and pay scale of the post	No. of posts & Station	Eligibility Conditions
1.	<b>Assistant Development Commissioner</b> (Group-B Gazetted) Level -7 of the Pay Matrix under 7th CPC [Pre-revised PB-2: Rs.9300-34800 + GP Rs.4600]	02 (Two) MEPZ Special Economic Zone, Tambaram, Chennai.	Officers under the Central Government or Public Sector Undertaking or an Autonomous Bodies of Central Government or State Governments may alone be considered for the post: <b>(a) (i)</b> holding analogous posts on regular basis in the parent cadre or Department; or <b>(ii)</b> With <b>Six years</b> of regular service in the Grade rendered after appointment thereto on a regular basis in the pay scale PB-2: ₹9300-34800 + GP ₹4200/- (Pre-revised) corresponding to 7th CPC Matrix Level-06 (₹35400-112400) or equivalent in the parent cadre or department; and <b>(b)</b> Possessing two years' experience in the field of Industrial development or foreign trade.

- The complete application with bio-data of the eligible and willing officer(s), in the Annexure-I, who could be relieved in the event of selection, may please be forwarded by parent department through proper channel to the Development Commissioner, MEPZ Special Economic Zone, Tambaram, Chennai - 600045, within 30 days from the date of publication of the vacancy circular in the Employment News, along with the following documents:
  - A copy of complete and up-to-date confidential reports and APAR Gradations for the last five years;
  - Vigilance clearance and Integrity Certificate;
  - Details of minor or major penalties imposed, if any, during the last 10 years. If no penalties have been imposed, it should be so stated.
- The appointment will be on transfer on deputation basis for three years. The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/ Department of the Central Government shall ordinarily not exceed three years. The maximum age for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.
- The deputation rules, regulations and provisions as issued from time to time by DOPT shall be applicable. However, Central Govt. Officers in a higher Grade Pay/Scale shall be ineligible for appointment on deputation to a post in the lower grade pay/scale in terms DOPT O.M.No.6/8/2009-Estt (Pay II) dated 17.6.2010.
- No officer within this Zone i.e., MEPZ SEZ shall be eligible for appointment to the said post on deputation basis in MEPZ SEZ, in terms of Department of Commerce letter No. A-16/1/2017-SEZ dated 05.10.2017.
- The number of posts may increase or decrease based on the final decision of the Development Commissioner.
- The last date for receipt of applications in this office complete in all respects will be Thirty (30) days from the date of publication of the advertisement in the Employment News. The details of advertisement are also available on the website of this office [www.mepz.gov.in](http://www.mepz.gov.in).

**DEPUTY DEVELOPMENT COMMISSIONER**