



Government of India

Government of India  
Ministry of Commerce & Industry  
Department of Commerce  
Office of the Development Commissioner  
MEPZ Special Economic Zone,  
Chennai - 600 045

No:1/42/2018-Admn.l

Dated: 10.05.2024

OFFICE MEMORANDUM

Sub: Reinforcing the administrative machinery to deal with compliant of Sexual Harassment at the work place – Reconstitution – reg.

Suppression to the Office Memorandum of even number dated 22.12.2021, the Competent Authority hereby reconstitute the Internal Compliance Committee with the new member under the provisions of Section 4 of The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013:-

1.	Smt. B.Indira, Specified Officer	Chairperson
2.	Smt. Jayashree Satish, SAO	Member
3.	Smt. Manimehalai Selvam, AO	Member
4.	Shri C. Bhavani, Appraiser	Member

2. The Committee is advised to meet every quarter even if there are no complaints and all efforts to be taken to reinforce the administrative machinery for expeditious attention and disposal of complaints of sexual harassment at work place.

This is issued with the approval of the Competent Authority, MEPZ SEZ.

(K. Prabu Kumar)

Deputy Development Commissioner

To  
Committee Members

Copy to:  
PA to JDC / PA to DDC1  
All Officers and Staff