

USER GUIDE

FOR

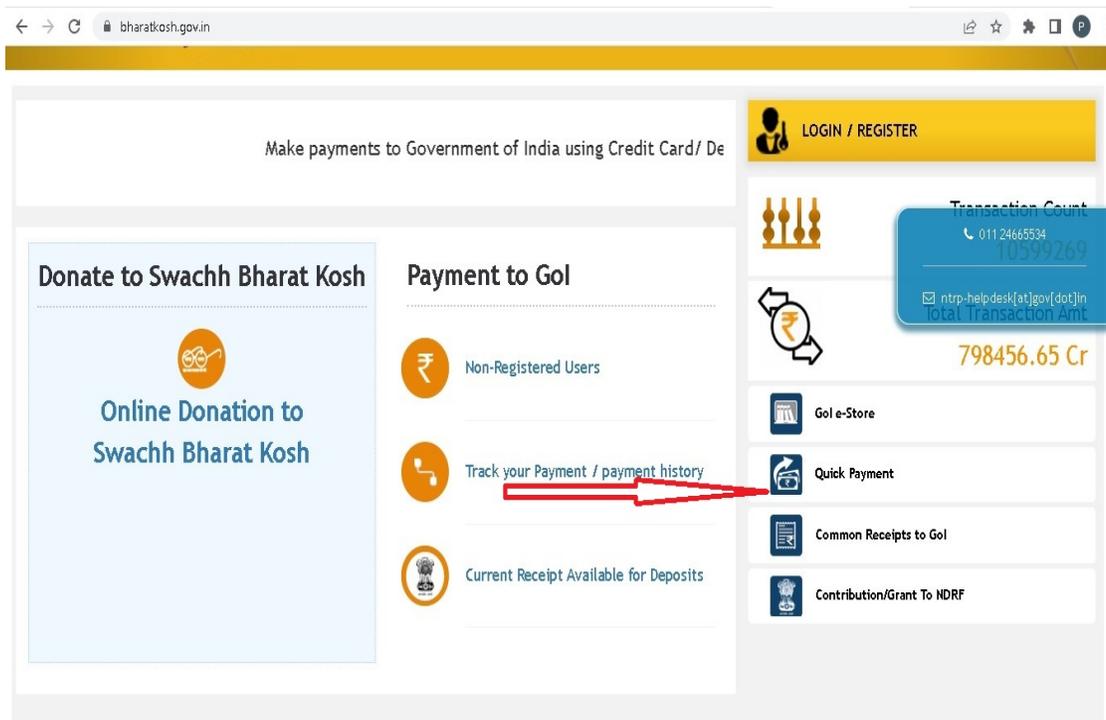
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PAYMENT OF GOVERNMENT REMITTANCES OF MADRAS EXPORT PROCESSING ZONE

HomePage ofNTRP

1. Go to home page ofBharatkosh/ NTRP(Government of India Receipts Portal) at <https://bharatkosh.gov.in>

Click on **Quick Payment** as indicated by the red arrow.



The screenshot shows the homepage of the Bharatkosh website. The browser address bar displays bharatkosh.gov.in. The main content area is divided into several sections:

- Header:** "Make payments to Government of India using Credit Card / De" and "LOGIN / REGISTER" button.
- Left Column:** "Donate to Swachh Bharat Kosh" with a sub-section "Online Donation to Swachh Bharat Kosh".
- Center Column:** "Payment to Gol" with options: "Non-Registered Users", "Track your Payment / payment history", and "Current Receipt Available for Deposits".
- Right Column:** "Transaction Count" showing "011 24665534" and "10599269", "Total Transaction Amt" of "798456.65 Cr", and a list of services: "Gol e-Store", "Quick Payment", "Common Receipts to Gol", and "Contribution/Grant To NDRF".

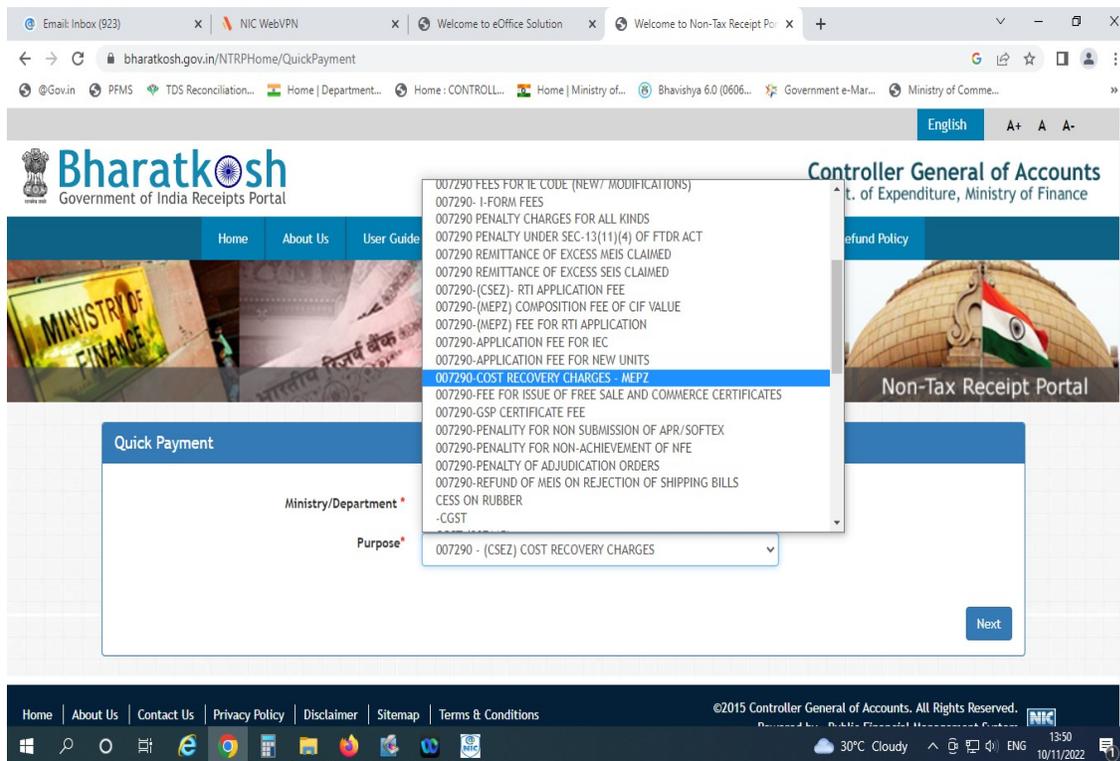
A red arrow points to the "Quick Payment" option in the right sidebar.

2. Select '006-COMMERCE' from the drop down box for 'Ministry/Department'

The screenshot shows the Bharatkosh Government of India Receipts Portal. The main header includes the Bharatkosh logo and the text "Government of India Receipts Portal". A navigation bar contains "Home", "ABOUT US", and "User Login". The page title is "Controller General of Accounts, Dept. of Expenditure, Ministry of Finance". A banner for "Non-Tax Receipt Portal" is visible. The "Quick Payment" form is the central focus, featuring a "Ministry/Department" dropdown menu with a list of codes and names, and a "Purpose" dropdown menu currently set to "undefined". A "Next" button is located at the bottom right of the form.

| Code | Ministry/Department |
|------------|--|
| --Select-- | --Select-- |
| 001 | AGRICULTURE |
| 002 | WATER RESOURCES |
| 003 | CONSUMER AFFAIRS AND PUBLIC DISTRIBUTION |
| 004 | RURAL DEVELOPMENT |
| 005 | FERTILIZERS |
| 006 | COMMERCE |
| 007 | HIGHER EDUCATION |
| 008 | SCHOOL EDUCATION AND LITERACY |
| 009 | SOCIAL JUSTICE AND EMPOWERMENT |
| 010 | POWER |
| 011 | COAL |
| 012 | TRIBAL AFFAIRS |
| 013 | EXPENDITURE |
| 014 | ECONOMIC AFFAIRS |
| 016 | REVENUE |
| 017 | HEALTH and FAMILY WELFARE |
| 018 | HOME AFFAIRS |
| 019 | INDUSTRY |
| 020 | INFORMATION and BROADCASTING |
| --Select-- | --Select-- |

3. Select the purpose (exactly worded as per the list in the next page in this guide) from the drop down list for 'Purpose' and click on 'Next' button. **If any purpose apart from those in the list, in the next page is selected, there is a possibility that it may be credited into the accounts of some other office under the M/o. Commerce.** If the purpose for which the deposit /remittances going to be made, is not available in the list, this office may be contacted.



LIST OF PURPOSES TO BE SELECTED FOR MAKING REMITTANCES INTO MEPZ ACCOUNT

1. 007290-(MEPZ) Excess of MEIS claimed
2. 007290-(MEPZ) Fee for GSP certificate
3. 007290-(MEPZ) Fee for issue of free sale and Commerce Certificate
4. 007290-(MEPZ) Refund of MEIS on rejection of shipping bills
5. 007290-(MEPZ) Remittance of excess SEIS claimed
6. 007290- Application fee for new units
7. 007290- Customs Overtime Charges
8. 007290- Fee for IE code(New/Modification)
9. 007290- Penalty charges of all kinds
10. 007290- (MEPZ) Composition Fee of CIF Value
11. 007290-(MEPZ) Fee for RTI application (DDO code:107308-MEPZ, Chennai is to be selected)

12. 007290-Cost recovery Charges-MEPZ

4. In the **Payment Purpose** page:

- a. Select 'Corporates/Commercial Undertakings' from the drop down box for 'Depositor's Category'.
- b. Check for the correctness of the details regarding Purpose, Ministry, Pay & Accounts Office(PAO) and Drawing and Disbursing Officer(DDO) as below:
 - i. Ministry : Commerce
 - ii. Pay & Accounts Office(PAO) : 007290-RPAO(Commerce), Chennai
 - iii. Drawing & Disbursing Office(DDO): 107308-MADRAS EXPORT PROCESSING ZONE, CHENNAI
- c. Enter the Amount to be deposited in the 'Amount' box.
- d. Mention the name of the Unit/Company/Developer/Co-Developer depositing the amount in the 'Remarks' box along with the necessary information regarding the remittance. For remittances of cost recovery charges, period of demand should be mentioned.
- e. Type the Captcha text shown and click on Add button.

Depositor's category: Corporates/Commercial Undertakings

Purpose: 007290 CUSTOMS OVERTIME CHARGES

Ministry: COMMERCE

Function Head: 145300205030000 - MISC. RECEIPTS

Pay & Account Office (PAO): 007290 - RPAO(Commerce), Chennai

Drawing & Disbursing Office(DDO): 107308 - MADRAS EXPORT PROCESSING ZONE, CHENNAI

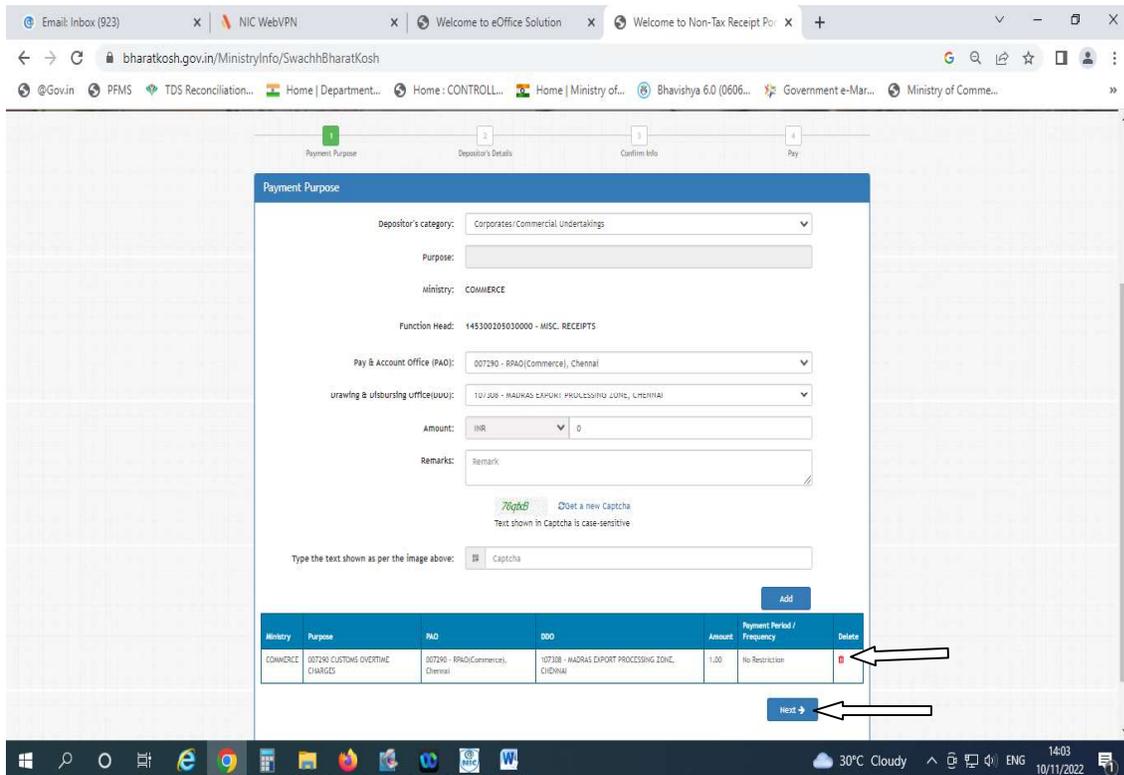
Amount: INR 01
RUPEES ONE ONLY

Payment Frequency /Period: No Restriction

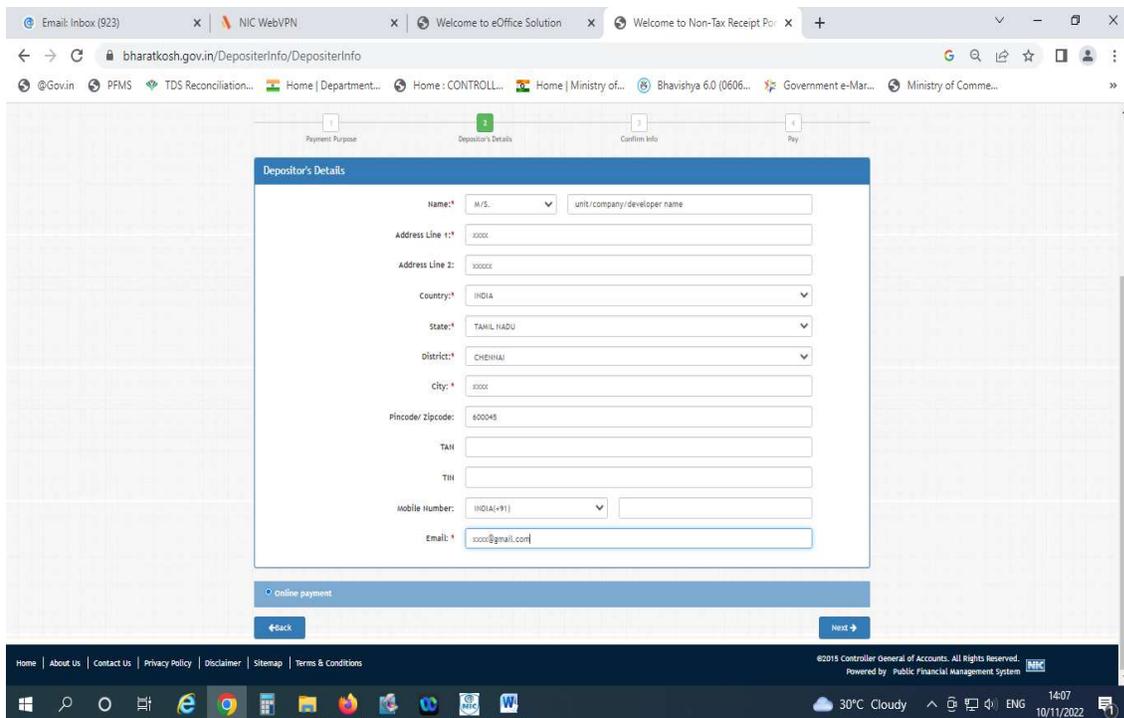
Remarks: unit name/SEZ-customs Overtime charges(other pieces, details)
0 Character Left

mMgLS Get a new Captcha
Text shown in Captcha is case-sensitive

5. In the next page, you can verify the details of the payment and if needed, delete the payment details added by clicking on the 'Trash' button. If the details are correct click on the NEXT button to proceed.

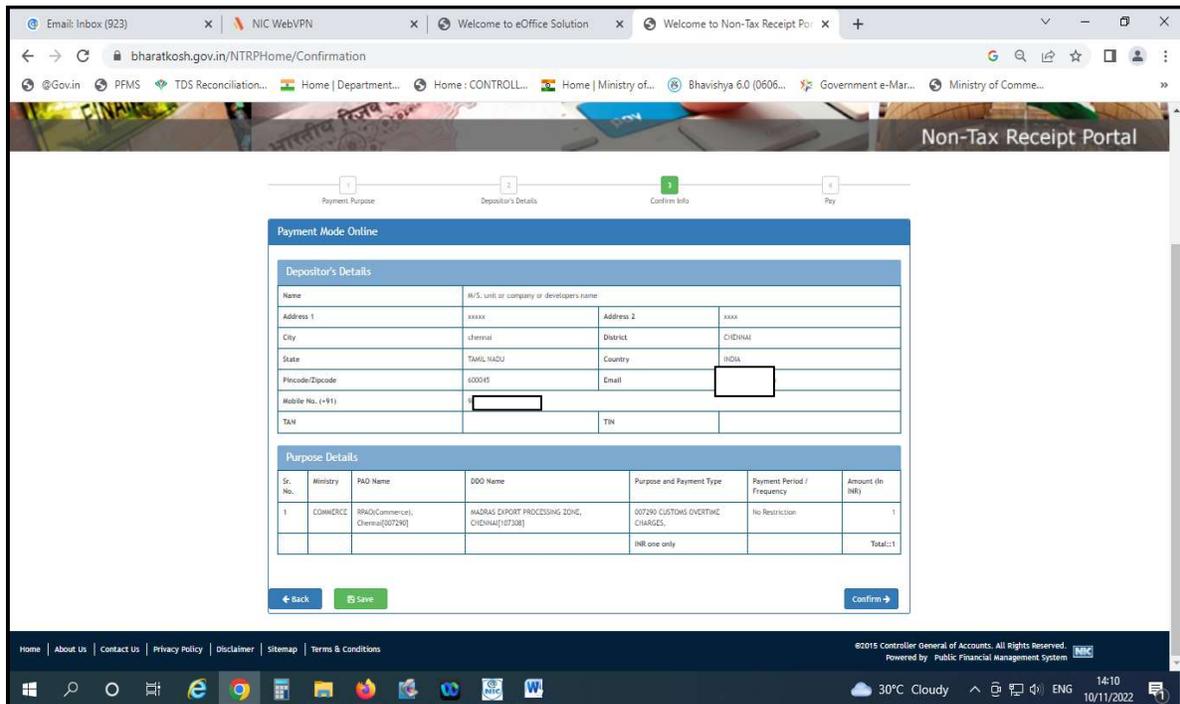


6. In the **Depositor's Details** page, please fill up the form accurately and click the Next button.

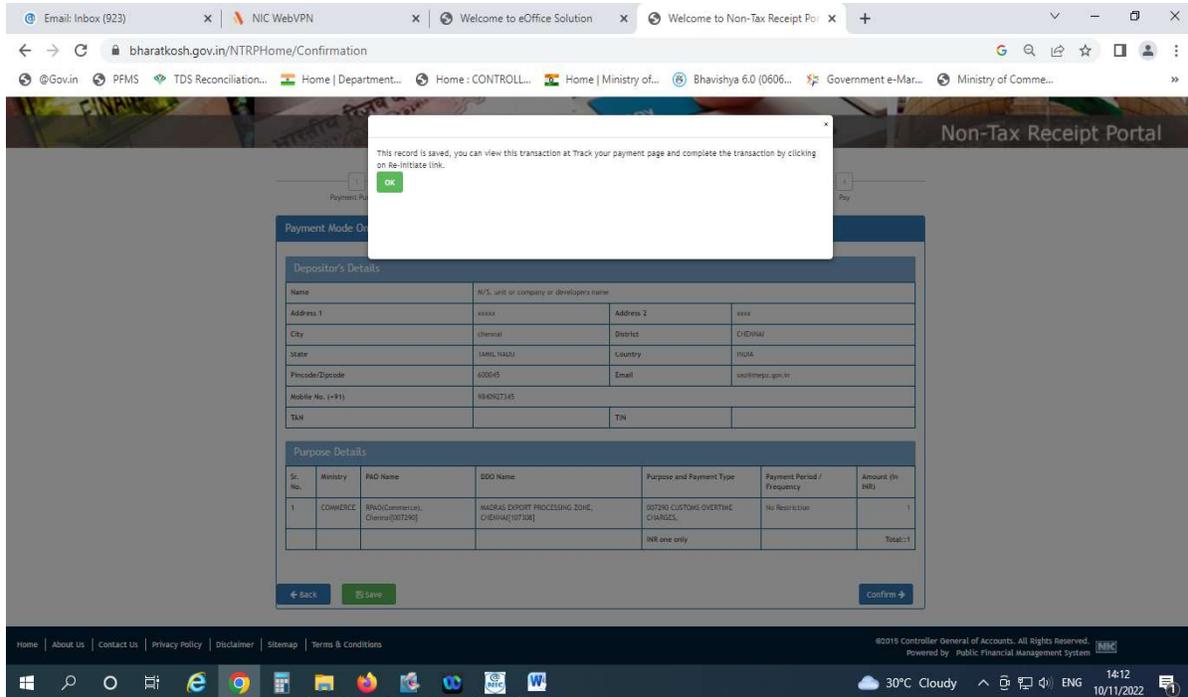


7. In the **Payment Mode Online** page, please verify the information and click on Confirm, if you want to proceed immediately for payment . This will lead to the payment Gateway option page. Otherwise, you can save the information and the same can be viewed at TRACK YOUR PAYMENT option available in

the home page of the portal(There, the transaction can be retrieved and re-initiated by getting the OTP in either the mobile number or e mail given in the details of the depositer page)



Option 1: For saving the transaction details and for payment in the later time:



Option 2: For making the payment immediately :

Email: Inbox (923) | NIC WebVPN | Welcome to eOffice Solution | Welcome to Non-Tax Receipt Po...

bharkosh.gov.in/TrackTransaction/TrackTransactions

@Govin | PFMS | TDS Reconciliation... | Home | Department... | Home | CONTROLL... | Home | Ministry of... | Bhavishya 6.0 (0606... | Government e-Mar... | Ministry of Comme...

Note: Please select the date range upto 90 days for quick transaction search.

Mobile No: 9340927345
 Change mobile no.

Email:

Transaction Ref. No: Transaction Ref. No. should be 10 digits min. to filter data

Financial Year: 2022-2023

From: 12-Aug-2022

To: 10-Nov-2022

Status: All

Transaction Type: Archive Active

Reset Search

Disclaimer: If your Account has been debited and the transaction is not showing successful status, Please wait for some time before making another transaction for the same purpose, the system may take some time to update the status for your debited amount.

Payment Details

| Transaction Number | Challan No | Order Code | Transaction date | Total Amount | Status | UTR No | Action | Reinitiate | Current Status |
|--------------------|----------------------|------------|-----------------------|--------------|-------------------------|--------|---------|------------|----------------|
| 1011220013905 | 10730810112200014093 | | 11/10/2022 2:30:06 PM | 1 INR | -Payments Re-Initiation | | Archive | Reinitiate | |

Showing 1 to 1 of 1 items

First 1 Last

86°F Haze | ENG | 14:43 | 10/11/2022

8. In the **Payment Gateway** page, choose the preferred mode of payment and click on Pay. A transaction summary will be displayed, before proceeding to payment for verification of payment details. By clicking the **PAY NOW** button, you will be directed to the selected mode of payment for completion of transaction.

bharkosh.gov.in/ReceiptPayment/ReceiptPaymentInfo

Payment Gateway

The payment can be made by a depositor using all Indian Credit Cards or Debit Cards (except Diners Club Card) and also via the Internet Banking of banks through the any Payment Gateways available below. The payment via American Express Credit Card (AMEX) can be made through SBI ePay payment gateway

Payment through RuPay Credit Card and UPI mode is available through HDFC Bank, SBIPay and Bank of Baroda Payment Gateway Aggregators.

| | | | | | |
|--|--|--|--|--|---|
| <input type="radio"/> HDFC BANK Success Rate 86 % | <input type="radio"/> ICICI Bank Success Rate 82 % | <input type="radio"/> SBI ePay Success Rate 81 % | <input type="radio"/> SBIPay Success Rate 80 % | <input type="radio"/> Union Bank Success Rate 75 % | <input type="radio"/> AXIS BANK Success Rate 65 % |
| <input type="radio"/> Bank of Baroda Success Rate 56 % | | | | | |

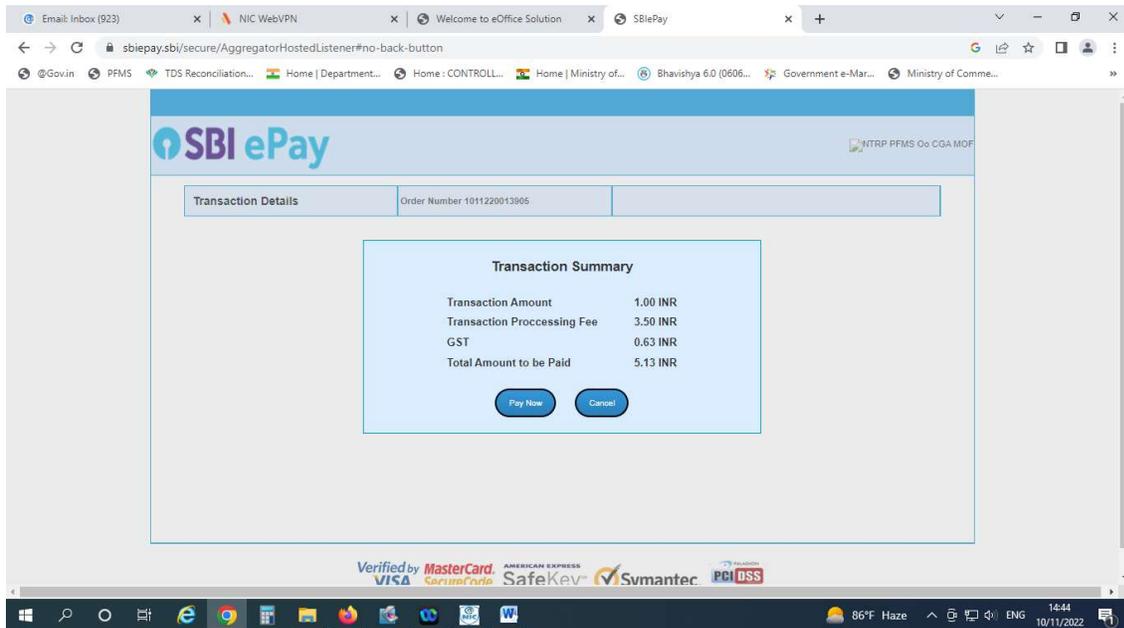
Note: Success Rate - No. of Successful Transactions / Total No. of Transactions in a period of 30 days.

Net banking | Debit card | Credit card | UPI

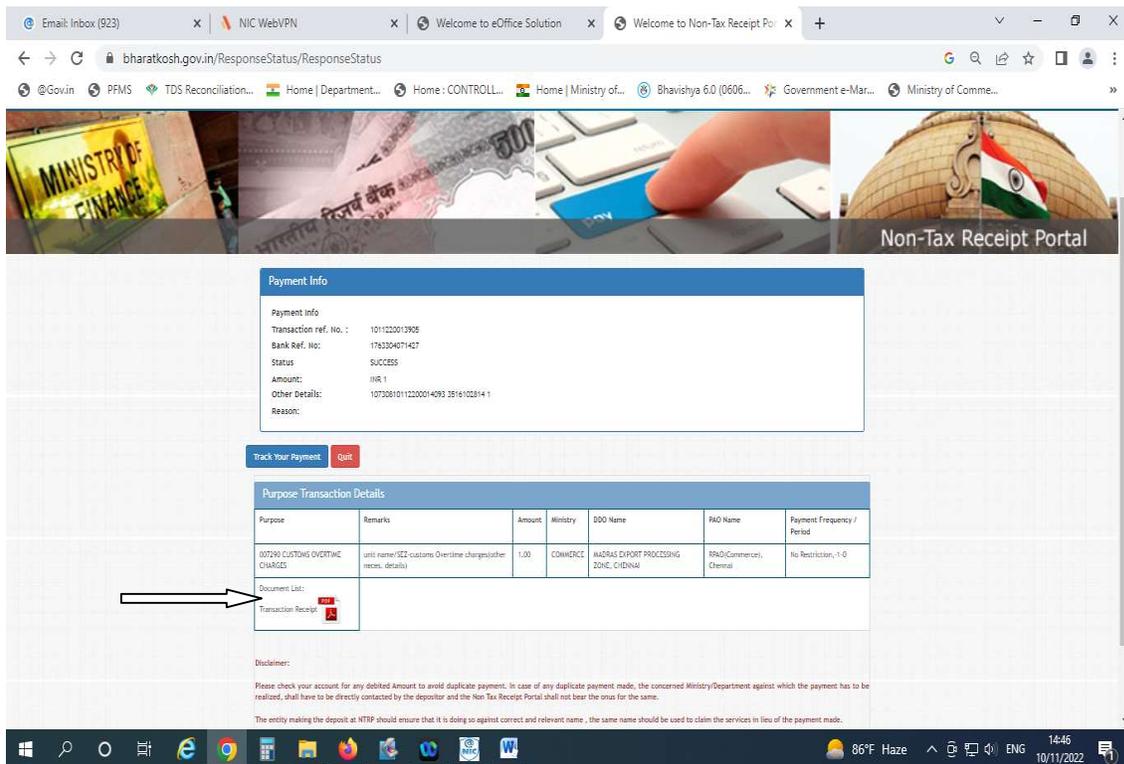
Enter the letter shown: [] [] [] [] [] [] [] [] [] []

nxcdBr Get a new Captcha

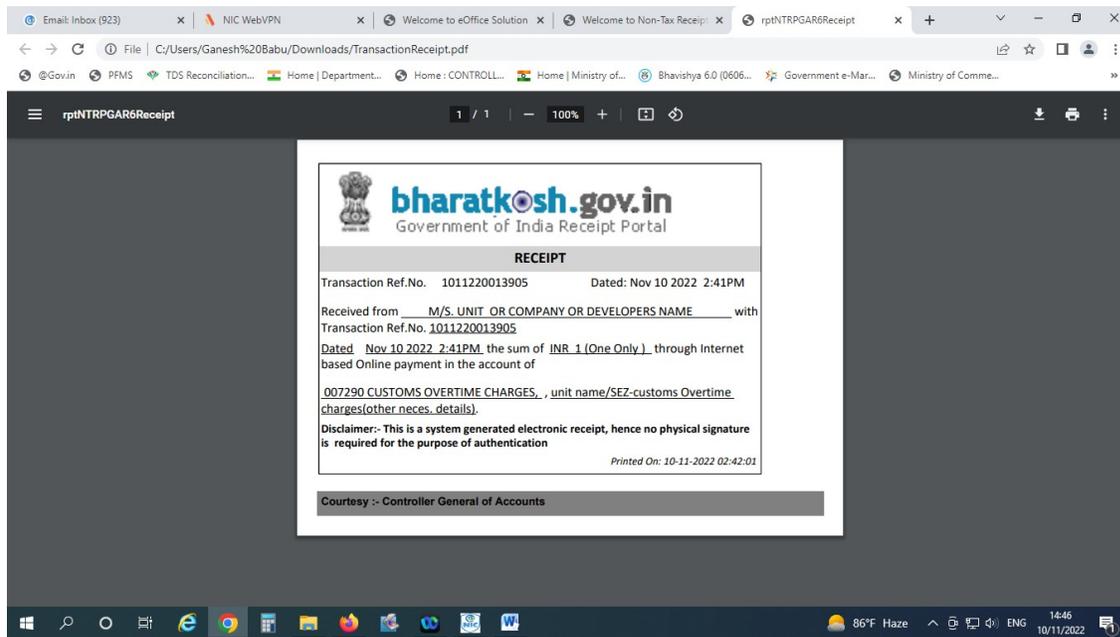
After you click on 'Pay' button, you will be redirected to a secure gateway. After completing the payment you will be redirected back



9. After making the payment from the Net Banking/Credit Card/ Debit Card/UPI ID option, you will be redirected to the page showing your **Payment Info** as shown.



10. You can download the Transaction Receipt by clicking on the Pdf icon. It will be as shown below:



11. **IMPORTANT:**

After making the transaction/remittance/deposit in NTRP, the remitter has to send the copy of the paid challan/receipt to the mail id of the Accounts section of MEPZ SEZ: sao@mepz.gov.in . The details of remittances may be detailed in the body of the mail, as confirmation for better accounting and other communication purposes.

Note: It is informed that MEPZ Authority related payments and Customs duty related payments cannot be made through this portal and remittances for the purposes mentioned in the list only can be made.