



GOVERNMENT OF INDIA
MINISTRY OF COMMERCE & INDUSTRY
OFFICE OF THE DEVELOPMENT COMMISSIONER
ADMIN OFFICE BUILDING
MEPZ – SPECIAL ECONOMIC ZONE,
GST ROAD, TAMBARAM, CHENNAI - 600 045
Tel : 044 – 2262 82305 Fax: 044- 2262 8218

File No.MSEZH/R/E/21/00004

Dated 20.05.2021

To

Shri Morsalim Molla,
Kachua, Bamunia,
Kashipur, South 24 Parganas,
743502

Sir,

Sub: Information required Under RTI Act, 2005
Ref: Your RTI Application dated 22.04.2021 – Reg.

Kindly refer to your RTI Application dated 22.04.2021 with required fee received in this office on 22.04.2021. The information as available in this office records are provided herewith in respect of this office:-

S.No.	Information Requested	Information Provided
1	Please provide me the soft/hard copy of the Recruitment Rules(RR) for the post of Data Processing Assistant between the year 2010 - 2014	Recruitment Rules (RR) for the post of Data Processing Assistant is yet to be framed in respect of MEPZ Special Economic Zone, Chennai by its administrative Ministry viz. Department of Commerce, New Delhi.
2	Provide me the DOP&T guidelines by following which the above mentioned RR was framed.	As the Recruitment Rules for the post of Data Processing Assistant is yet to be framed as mentioned above, information to these questions does not arise.
3	Please provide me the existing soft/hardcopy of the RR of Data Processing Assistant	
4	The Data Processing Assistant post belongs to which cadre for this office/department	
5	Provide me the Duties and Job Responsibilities of Data Processing Assistant	

2. If you are not satisfied with the information furnished above, you may prefer an appeal with the 1st Appellate Authority detailed below within 30 days of the date of this letter.

Shri VIKAS PAL, IRS,
Deputy Commissioner of Customs,
MEPZ Special Economic Zone,
N.H.45, Tambaram, Chennai – 45
600045

Yours sincerely,

-Sd/-
(BALASUBRAMANIYAM S)
CPIO/Assistant Development Commissioner